

Town of Grand Lake

St. Louis County, Minnesota

January 10, 2023

The regular meeting of the Town of Grand Lake Board of Supervisors was called to order by Chairman, Duayne Anderson at the Town Hall/Community Center at 7:00 PM. This was followed by the Pledge of Allegiance. Duayne Anderson, Dewey Johnson, and Steve Torgeson were present.

Public Participation:

Minutes:

S. Torgeson made a motion, 2nd by D. Johnson to accept December 13, 2022, regular meeting minutes and December 19, 2022 – Special Meeting – Reverse GJE from Road & Bridge Fund minutes. All in favor, motion carried.

Financial Report:

The financial report for December 2022 was submitted by the Treasurer. **D. Johnson moved to accept the report as presented, 2nd by S. Torgeson. All in favor motion carried.** Board reviewed spending, claims, journal entries, and transfers. **S. Torgeson made a motion to pay bills covered by claims 20465-20507 QB-2022-December, Debits totaling \$81,830.91. Motion 2nd by D. Anderson. All in favor, motion carried.**

Board reviewed October reconciliation, journal entries and transfers.

Board reviewed November reconciliation, journal entries and transfers.

Halls Fund: Board discussed. **D. Anderson motioned to approve Halls Fund reconciliation and Eagle Bank claim with the provision that verification be made with Eagle Bank by the Clerk and that the Halls Fund is reconciled to account for the negative balance. D. Johnson 2nd the motion. All in favor, motion carried.**

ARPA – No Update.

Board of Audit scheduled – February 6th at 6:00 pm

Sewer Report:

Birch Point: Claims: D. Anderson made a motion to pay Birch Point District bills covered by claims 2040-2042 and Debits totaling \$2,177.43. Motion 2nd by D. Johnson. All in favor, motion carried.

Advanced Utility Solutions: Report given by Eric Appelwick accompanied by Joe Jurewicz (AE2S). Snow removal going well. Eric will be giving the new number for emergencies for residents to the Clerk who will then pass the new number to residents.

PLAWCS – Updates.

Fire Department Report:

Fire report was emailed by Fire Chief Grant Gimpel. There were 33 calls, 9 fire, 12 medicals, 5 motor accident, 7 public assists. Of the 33 calls, 7 were mutual/Auto Aid (Canosia (2), Industrial (1), Cloquet (1) & Solway (3)).

Road Report:

- Road Report: Lee Harnell – will allow to push through on his land as long as we push to the right.
- FEMA/Flooding damage: No Update FEMA money goes to Road and Bridge Fund once received.
- AE2S (*Beckman Rd. Culvert*)- *continued next year*

Recycling Report:

Recycling report submitted for December 2022. There were 419 people, 20 mixed glass/plastic/aluminum and 18 cardboard/paper bins.

Community Center Report:

- Garage updates – Ceiling done. Heated now.

Parks & Recreation Report:

Disc Golf – Update emailed from Tyler Masseth:

Currently we have completed about 1/3 of the initial brush and tree clearing. I will be continuing work out there this week, likely Thursday, and Saturday, on holes 8 & 9. We are still looking for some additional sponsors to help meet our fundraising goals, and any help or leads would be greatly appreciated. We will be seeking help from the public at this year's Superior IceFestival at our booth. Hopefully, we can generate some funds and find a new sponsor or two there as well.

Cemetery Report:

- *Columbarium – postpone until next year.*

Old Business:

- Broadband – D. Anderson motioned to approve the land lease payments from SCI Broadband to be deposited into the Tyback Fund under franchise fees. D. Johnson 2nd the motion. All in favor, motion carried.
- Gravel tax – No updates.
- VRBO – No updates.
- Zamboni – No updates.
- TAHA Fund – Clerk to contact Lori Johnson to tell her we have a balance of \$5,663. We have already paid for the tennis court and would like a reimbursement and that will zero out the fund.

New Business:

- New Treasurer Oath of Office – Dustin Gasman recited Oath of Office and took over as Town Treasurer.
- ROW Permit – Continue on agenda
- AT&T Prepay – Next month do a double payment.
- Website Proposal – Continue on agenda
- Credit card – Balance should be paid every month, \$2,500 limit, Board approval of \$500 **D. Johnson motioned to approve the Business Preferred credit card with the limit of \$2,500 and approval for total transactions of \$500/day for the clerk. Authorize users are Clerk, Deputy Clerk and Board. Motioned 2nd by S. Torgeson. All in favor, motion carried.**
- New laptop – Clerk to receive new laptop and give current laptop to Treasurer. Dewey to send CDWG. **D. Anderson motioned to approve Clerk and D. Johnson up to \$2,500 to approve the correct computer. S. Torgeson 2nd the motion. All in favor, motion carried.**
- LBAE – Spring 2023 scheduling conflicts – sometime after the 15th – preferred date being Wednesday, April 19th in person this year.
- SouthRidge All Night Grad Party donation – **S. Torgeson motioned to approve \$300 donation for SouthRidge All Night Grad Party committee. Motion 2nd by D. Johnson.**
- Janitor job posting – Published and posted.

Reorganizational Meeting: S. Torgeson motioned to approve. D. Johnson 2nd the motion. All in favor, motion carried.

- *Town Board Chair & Vice Chair.* Duayne Anderson as Chairman. Dewey Johnson designated as Vice-Chair.
- *Board Meetings.* Continue to have the regular Town Board meetings on the 2nd Tuesday of the month at 7:00 pm at the Grand Lake Town Hall/Twig Community Center, except holidays. Yes
- *Official Newspaper.* Continue to designate the Proctor Journal as the official newspaper for the publication of town notices and Duluth Tribune as an alternate (for scope and deadline conflicts). Third alternate our website. Yes

- *Town Officers and Employee Compensation.* Federal mileage rate went up to \$0.655. Treasurer rate rates to \$19.25 per hour, Clerk rate raised to \$22 per hour, Deputy Clerk rate raised to \$19.50 per hour. Janitor and Groundskeeper rates to \$17.50 per hour. Handy man work: \$21 per hour.
 - Supervisor hourly rate and meeting rate remains the same. 5% raise across the board up to the nearest quarter. Steve and Duayne Hourly goes up to \$22, Chair Rate meeting: 158.50, special meeting: 53.50, Supervisor meeting 132.25
 - *Supervisor Roles.* Board noted they are available to help in all areas for the residents. Designated Road supervisor with Authority continues to be Duayne Anderson as he has the authority to initiate road work as needed. *Board is all responsible for checking on road conditions.* Yes
 - *Posting Places.* Designate three legal posting locations to be: Twig Store Post Office, Town Hall/Community Center, and Recycling Shed. Mail posting to Saginaw Post Office, not official. Yes, and website as secondary.
 - *Bank.* Continue to designate Centricity as the town depository. Yes
 - Conflict Issues, Board Policies, Training & Reference Materials, Ordinance & Resolution Books, Training: Noted. Yes
 - *AWAIR Plan.* The Board will perform the annual review during Road Inspection on Saturday, May 6th. Subject to change pending road visibility. Pike Lake Golf Course for breakfast 7am.
 - *Town Financial Reporting Form.* Clerk will submit to the Office of the State Auditor in March.
 - *Officers List:* Clerk to complete and submit to MAT.
 - *Recycle:* Lead Attendant wage is \$18.50. Attendant wage is \$16.00
- Correspondence was summarized by the Clerk and reviewed by the Board.

Next town board meeting Tuesday, February 14, 2023 at 7:00 PM.

On a motion made by D. Anderson and 2nd by S. Torgeson, the regular meeting was adjourned at 8:56pm.

Rachelle Brinkman
Town Clerk