

**Town of Grand Lake**  
St. Louis County, Minnesota

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January 14, 2020

The regular meeting of the Town of Grand Lake Board of Supervisors was called to order by Chairman, Duayne Anderson at the Town Hall/Community Center at 7PM. This was followed by the Pledge of Allegiance. All Board members were present.

**Public Participation:** none

**Fire Department Report:**

Fire Chief, Grant Gimpel was present. There were 35 calls, 14 medical, 5 fire, 7 Public Assistance, 2 motor vehicle, 6 mutual aid, fire runs were powerline issues, 1 MA was Hermantown at Hermantown Millwork.

**SCBAs:**

Board reviewed information from vendors, MSA and Scott sent over info about the comparisons. Battery packs are under the 15-year warranty. Note if we went with the Scott product, we would have to \$500 per mask x12 added to get the technology needed. The TBD items on MSA aren't needed, could get those options later down the road if they needed with grants etc. Further discussion that the Board is having a hard time with the 10% price difference between the 2 vendors.

**S. Torgeson made a motion to purchase the MSA SCBA's for \$85,870.29, and Township would like to see a little more help from the GLVFD in addition to the \$20,000 to cover the excess, Motion 2<sup>nd</sup> by D. Johnson. All in favor motion carried.** GLVFD will pay an additional \$3,872 to split the difference in cost.

**D. Johnson made a motion to set the 2019 Board of Audit and 2021 Budget meeting with the GLVFD for Wednesday, February 5, 2020 @ 6pm at the Town Hall/Community Center. Motion 2<sup>nd</sup> by S. Torgeson. All in favor, motion carried.** Fire Chief to contact current and past Treasurer to be in attendance.

**Minutes:**

**S. Torgeson made a motion, 2<sup>nd</sup> by D. Johnson to accept December 10, 2019 regular meeting minutes; December 10, 2019 special meeting minutes and December 20, 2019 special meeting minutes. All in favor, motion carried.**

**Financial Report:**

The financial report for December 2019 was reviewed by the Board. **S. Torgeson moved to accept the report as presented, 2<sup>nd</sup> by D. Johnson. All in favor motion carried.** Board reviewed spending, claims and transfers. **S. Torgeson made a motion to pay bills covered by claims 17527-17559, QB-2020-January, Debits totaling \$87,567.35. Motion 2<sup>nd</sup> by D. Johnson. All in favor, motion carried.**

2020 Audit: **D. Anderson made a motion to defer the audit scheduled in 2020 for 2019 books and move it to be done in 2021 for the 2020 books, in addition we will carry over the budget line item from 2020 to 2021. Motion 2<sup>nd</sup> by S. Torgeson. All in favor, motion carried.** Clerk and D. Anderson to get estimates from audit firms and will start planning ahead now.

**Sewer Report:**

*Birch Point: Claims:* **S. Torgeson made a motion to pay Birch Point District bills covered by claims 1237-1242 and Debits totaling \$13,650.95. Motion 2<sup>nd</sup> by D. Johnson. All in favor, motion carried.**

*AE2S:* The system is running perfect, electricity seems to be the highest expense on all these systems, Board was discussing budget for 2020 and there was discussion that in the future there will be a capital costs increase.

*PLAWCS:* **S. Torgeson made a motion to pass Resolution 2020-01-01 - PLAWCS approval of Basin Repair. Motion 2<sup>nd</sup> by D. Johnson. All in favor, motion carried.**

Discussion regarding the rental rate at Canosia Town Hall.

Discussion on loan bring paid off in August 2020, Board would like it continue the PLAWCS board as is.

### **Road Report:**

Jakes – reviewed proposal for additional plowing, Board asked that Jake’s break out how much it is costing for them to plow the county-maintained roads. **S. Torgeson made a motion to accept the proposal for additional plowing by Jake’s for County maintained roads while the strike is ongoing. Motion 2<sup>nd</sup> by D. Johnson. All in favor, motion carried.**

Clerk to email Ross Benedict at St. Louis County to let them know that we have accepted plowing County maintained roads during the strike.

- Gravel Crushing – Board reviewed letter from County with details on how much gravel will be crushed and where. Clerk signed and will deliver back to County. Discussion on putting something to show our pile of crushed gravel, identifying Grand Lake so our contractors know where to take gravel from.

- Road vacation – Duayne to contact MAT regarding not vacating the whole road, we will carry over on the agenda and bring up at the March Annual Meeting. **S. Torgeson made a motion to start the vacation process for Parts of the Canosia and Industrial Roads (also known as County Road 983 or the “Frontage Road”); the center line being described as follows:**

**Commencing at the northeast corner of Section 21, Township 51 North, Range 16 West; thence South 00 degrees 29 minutes 13 seconds East, assumed bearing, along the east boundary line of said Section 21, a distance of 202 feet more or less to a point on the northerly right of way boundary line of County State Aid Highway 7, and the point of beginning of the center line to be described; thence North 00 degrees 29 minutes 13 seconds West a distance of 151.7 feet; thence North 48 degrees 25 minutes 19 seconds West a distance of 80 feet, more or less, to the south boundary line of the Plat of Peterson’s Sub-Division; thence westerly along said south plat boundary line to the northerly right of way boundary of County State Aid Highway 7 and said center line there terminating. Motion 2<sup>nd</sup> by D. Johnson. All in favor, motion carried.**

### **Recycling Report:**

Recycling report submitted for December 2019. There were 582 people, 10 mixed glass/plastic/aluminum and 14 cardboard/paper bins.

- Aluminum can recycle bin – Clerk to send a letter to Bethlehem Lutheran Church to ask them to remove the existing bin because it is unsafe for the attendants and community. They are welcome to replace it with a new bin and the current bin is to be removed by January 31, 2020.

### **Community Center Report:**

- Floor – Board discussed the Town Hall/Community Center floor and the amount of buildup of wax that had accumulated, discussion that it was the biggest buildup of wax the sales representative had ever seen. Luke and Troy worked diligently for 2 days to strip the current wax and put a brand-new layer on. They were taught how to run the new machines and maintain the floor for the future.

- Old Floor Scrubber Equipment – Clerk to reach out to Hockey to move to Zamboni building.

- Back Stairs – Discussion to extend out landing on back platform, extend the stairs, add back sidewalk this spring/summer. Continue on agenda so it can get completed.

### **Parks & Recreation Report:**

- Tennis Court – S. Torgeson has been getting information on paint for the new courts to be installed and will pursue getting this done, left messages for contractors for striping, looking for fencing, etc. would like hockey involved in how to do fencing, have a discussion this spring. There will be one tennis court.

- Lighting – Clerk continue to research rebates with MN Power, discussion on installing possible timer for outside lights.

- AIS - board reviewed 2020 Delegation Agreement with St. Louis County. **S. Torgeson made a motion to accept and sign on behalf of the Township. Motion 2<sup>nd</sup> by D. Johnson. All in favor, motion carried.**

**Cemetery Report:** none

**Old Business:**

- Gravel tax – Billman paid their past due gravel tax payments. Melissa continues to send the quarterly letters and follow-up per MN Statutes.
- GIS – Joe Jurewicz is scheduling something in the future. Keep on agenda.
- Barricades to keep snowmobiles out during the winter to keep off the septic.

**New Business:**

- New Election equipment – Board reviewed grant application and Resolution 2020-01-02 - Election Equipment Grant Application Authorization. **S. Torgeson made a motion to accept Resolution 2020-01-02 - Election Equipment Grant Application Authorization and Election Equipment Grant Application and to submit on behalf of Grand Lake Township. Motion 2<sup>nd</sup> by D. Johnson. All in favor, motion carried.**
- 2019 noxious weed report – board reviewed and D. Johnson completed as the Grand Lake Township Weed Inspector. Clerk to send completed report back to St. Louis County.

*Reorganizational Meeting:* **D. Johnson motioned to approve the same as last year and add the pay scale increases as outlined below. S. Torgeson 2<sup>nd</sup> the motion. All in favor, motion carried.**

- *Town Board Chair & Vice Chair.* Duayne Anderson as Chairman. Steve Torgeson designated as Vice-Chair.
- *Board Meetings.* Continue to have the regular Town Board meetings on the 2nd Tuesday of the month at 7:00 pm at the Grand Lake Town Hall/Twig Community Center, except holidays.
- *Official Newspaper.* Continue to designate the Proctor Journal as the official newspaper for the publication of town notices and Duluth Tribune as an alternate (for scope and deadline conflicts).
- *Town Officers and Employee Compensation.* Federal mileage rate went down to \$0.575. Treasurer rate raised to \$16.75 per hour, Clerk rate raised to \$21.25 per hour, Deputy Clerk rate raised to \$17 per hour. Janitor and Groundskeeper raised to \$15.25 per hour.
- Supervisor hourly rate and meeting rate remains the same.
- *Supervisor Roles.* Board noted they are available to help in all areas for the residents. Designated Road supervisor with Authority continues to be Duayne Anderson as he has the authority to initiate road work as needed. *Board is all responsible for checking on road conditions.*
- *Posting Places.* Designate three legal posting locations to be: Twig Store Post Office, Town Hall/Community Center, and Recycling Shed. Mail posting to Saginaw Post Office, not official.
- *Bank.* Continue to designate US Bank as the town depository.
- Conflict Issues, Board Policies, Training & Reference Materials, Ordinance & Resolution Books, Training: Noted.
- *AWAIR Plan.* The Board will perform the annual review during Road Inspection on April 25<sup>th</sup>, 2020. Subject to change pending road visibility
- *Town Financial Reporting Form.* Clerk will submit to the Office of the State Auditor in March.
- *Officers List:* Clerk to complete and submit to MAT.
- *Recycle:* **S. Torgeson made a motion to increase present Lead Attendant wage to \$14.88 and pertains to incumbent lead attendant only. Motion 2<sup>nd</sup> by D. Johnson. All in favor, motion carried.**

- D. Johnson will be out of town for the February meeting but would like it posted so he can skype in.

- **S. Torgeson made a motion to add the Grand Lake Township Board of Audit for 2019 to the already scheduled Special Meeting on February 5, 2020 and to have on the agenda election judges approval for the 2020 season. Motion 2<sup>nd</sup> by D. Johnson. All in favor, motion carried.**

Correspondence was summarized by the Clerk and reviewed by the Board.

**On a motion made by D. Johnson and 2<sup>nd</sup> by D. Anderson, the regular meeting was adjourned at 8:58 PM.**

LeeAnn Vanderscheuren  
Town Clerk